

# Silent Auction Donation Intent Form

To ensure entry in the auction catalogue **return by  
Wednesday, April 1<sup>st</sup>, 2010**

Name: \_\_\_\_\_

(Please print name exactly as you want it to appear in  
promotional materials.)

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Donation Description – please note any restrictions, e.g.  
expiration or black out dates:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

VALUE: \$ \_\_\_\_\_

Signature: \_\_\_\_\_

Return this form to the school with your child or post to:

**Liz Falcone, Silent Auction Chair  
Terraset Elementary School PTA  
11411 Ridge Heights Road  
Reston VA 20191**

Feel free to include a business card or promotional item to  
display at the Silent Auction.

Terraset Elementary PTA is tax-exempt under  
501[c][3] of the IRS code.

**Tax ID #: 510205329**

Terraset PTA will gratefully accept cash  
donations for this event.

## Terraset PTA Silent Auction

**Terraset Elementary School**



11411 Ridge Heights Road  
Reston VA 20191  
terrasetpta@comcast.net  
**www.terrasetpta.org**

Terraset PTA

## Silent Auction



**Sunday  
April 25<sup>th</sup>**

**We Need  
Donations!**

## We Need Donations for the Silent Auction!

The Terraset PTA's Earth Day Carnival will be held on Sunday, April 25, 2010. A major event within the carnival is the **SILENT AUCTION**.

The PTA is seeking donations from businesses, Terraset families, Terraset staff and the general community. These items will then be sold via auction to the highest bidder.

In past years family donations such as the "Preparation and Presentation of an Indian meal" or "Handcrafted Jewelry" have attracted many bidders making them most important to the success of this event. Can you donate an item for auction? We're sure you can.

## What Will You Get?

All donors will be listed on the PTA website, on a Donors' Board at the carnival, and in the Auction Catalog.

## When Do We Need Your Donation?

To ensure proper credit in the auction booklet, please use the form in this brochure to let us know what you plan to donate an item.

Return the donation intention form by  
April 1<sup>st</sup>, 2010.

Submit your physical donation by  
April 21<sup>st</sup>, 2010

## Need Ideas?

*Family Basket*—pick a theme (New Baby, Scrapbooking, Sunday Breakfast) and go to town!

*Frequent Flyer miles*—if you've got lots, we can use your extras!

*Sports tickets*—always popular!

Can you donate one game?

*Can you yodel?* Will you teach someone else? What about knitting, cake decorating, woodworking?

*Do you own a vacation home?* Would you donate a weekend to one of our Terraset families?

*Do you own your own business?* Could you donate an hour or two of your services? Or perhaps your business has a product you could donate?

*Are you creative?* Would you donate one of your creations—paintings, pottery, jewelry, stained glass, quilts?

*Are you crafty?* Could you help the craft-challenged by offering to share your craft-y creations—or your secrets?

*Are you the fun-est mom ever?* Want to sponsor a scavenger hunt for a group of kids? What about an adventure outing?

*Do you throw a great party?* What about hosting a chili dinner or wine tasting at someone's home?

*Think about what you enjoy doing*—then consider how you could share that with other Terraset Families!

***Cash Donations will be gratefully received!***

## Where Should You Deliver Your Donation?

Preferably, you will deliver your donation to the school. We will have a drop-off box in the school office. However, if necessary, contact us so we can arrange pickup.

## Make This Your Big Year To Contribute!

We have about 400 children at Terraset ES and they all benefit from this fundraiser. Silent Auction proceeds go to support our numerous enrichment programs at Terraset, including Math Superstars, GRACE Art, after school clubs, and educational assemblies. They also support teacher mini-grants. But, we need your help to be successful!

It is our objective to raise at least \$4,000 for the school and its students through the Silent Auction. So, please consider donating your time, talent, goods or services to the Terraset Elementary PTA's Silent Auction.

## Sunday, April 25, is Not Far Away— Start Preparing Now!

We are looking forward to your support again this year. If you have any questions, email [falconeliz@comcast.net](mailto:falconeliz@comcast.net) or telephone Liz Falcone on 703-264-0063.